

**Democratic Services**

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Date: 20<sup>th</sup> April 2017  
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**To: All Members of the Planning, Housing and Economic Development Policy  
Development and Scrutiny Panel**

Councillor Will Sandry  
Councillor Barry Macrae  
Councillor Colin Blackburn  
Councillor Christopher Pearce  
Councillor Fiona Darey  
Councillor Richard Samuel  
Councillor David Veale

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Planning, Housing and Economic Development Policy Development and Scrutiny Panel:  
Tuesday, 2nd May, 2017**

You are invited to attend a meeting of the **Planning, Housing and Economic Development  
Policy Development and Scrutiny Panel**, to be held on **Tuesday, 2nd May, 2017 at 2.00 pm**  
in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Mark Durnford  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative  
accessible format please contact Democratic Services or the relevant report author  
whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Mark Durnford who is available by telephoning Bath 01225 394458 or by calling at the Guildhall Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Mark Durnford as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Mark Durnford as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

## **4. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

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- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

**6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**

**7. Emergency Evacuation Procedure**

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**Planning, Housing and Economic Development Policy Development and Scrutiny Panel -  
Tuesday, 2nd May, 2017**

**at 2.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* an **other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES - 7TH MARCH 2017 (Pages 7 - 16)

8. CABINET MEMBER UPDATE

The Cabinet Member(s) will update the Panel on any relevant issues. Panel members may ask questions on the update(s) provided.

9. DRAFT DESTINATION MANAGEMENT PLAN (Pages 17 - 30)

The Council and Bath Tourism Plus Limited have now commenced work on an update of the Destination Management Plan for BaNES. The update provides an opportunity to broaden the scope of the old plan from tourism to encompass the wider visitor economy.

A presentation on the emerging findings will be given to the Panel and they will be asked for their thoughts and feedback.

10. REPORT FROM THE CHAIR OF THE CITY OF BATH WORLD HERITAGE SITE STEERING GROUP (Pages 31 - 36)

Peter Metcalfe has completed his term of office as chairperson and delivers here his end of term report containing key observations from his time in post.

11. PANEL WORKPLAN (Pages 37 - 40)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting officers.

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.

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**BATH AND NORTH EAST SOMERSET**

**PLANNING, HOUSING AND ECONOMIC DEVELOPMENT POLICY DEVELOPMENT  
AND SCRUTINY PANEL**

Tuesday, 7th March, 2017

**Present:-** Councillors Will Sandry (Chair), Barry Macrae (Vice-Chair), Colin Blackburn, Lisa O'Brien, Fiona Darey, Cherry Beath and David Veale

**Also in attendance:** Jim McEwen (Drainage Engineer, Drainage & Flooding Team), Jim Collings (Lead Local Flood Authority Manager), Stephen Bell (Business Continuity & Emergency Planning Officer), Cleo Newcombe-Jones (Planning and Transport Development - River Avon Project Co-ordinator), Daniel Noad (Emergency Planning Team) and Tim Hewitt (Regeneration Team Manager)

**47 WELCOME AND INTRODUCTIONS**

The Chairman welcomed everyone to the meeting.

**48 EMERGENCY EVACUATION PROCEDURE**

The Chairman drew attention to the emergency evacuation procedure.

**49 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

There were no apologies.

**50 DECLARATIONS OF INTEREST**

There were none.

**51 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN**

There was none.

**52 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS,  
STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF  
THIS MEETING**

Three members of the public made statements to the Panel as follows:

Dr David Dunlop spoke about the importance of learning from the floods that have affected the UK in recent years. He represented the fears and concerns of those living on the east of Bath who suffered from flooding at Christmas in 2013. He stated that it was acknowledged that sea level will increase by 17% in the next 35 years and having tested the flow of the River Avon there is a 1% chance of flooding in any given year likely to be 25% greater in scale due to climate change. He gave the

record figures for river flow in Cumbria, Tyneside and Northumberland as a result of storm Desmond in December 2015. These rivers all normally have a flow similar to the River Avon. He also made reference to obstruction at the bridges.

A copy of the statement can be found on the Panel's Minute Book.

Alan Aldous spoke about his position on the Strategic Flood Board that brought together partners to discuss flooding in the River Avon catchment area which went from Marlborough to the Mendips to Bristol and out to the Severn, which had a huge tidal range. He showed the Panel a map of the catchment and stated that all the water in Bath came from Wiltshire so there was a need to coordinate with Wiltshire.

He queried a reference to EA marina on page 32 in the Water Space Study which was confirmed as an error.

He went on to discuss land ownership and stated that much of the river was privately owned and BANES was the planning authority.

Ian Herve (Member of Abbey Ward Flood Group and speaks for the Federation of Bath Residents Association on flooding). He referred to the River Avon options appraisal report of September 2016 and stated that none of the schemes will reduce the flood risk for residents upstream of Churchill Bridge. He urged not to direct attention to the changes to the Radial Gate and Weir at Pulteney Bridge as this was a distraction from more important matters. He stated that the Environment Agency were bound by Treasury spending rules and could not justify funding the flood reduction plans laid out in the study. They called for a moratorium on the work at Twerton and Pulteney Weir until a realistic cost analysis of a flood in Bath could be made with an allowance for climate change and a long term scheme for flood risk reduction for all of Bath.

A copy of the statement can be found on the Panel's Minute Book.

## **53 MINUTES - 10TH JANUARY 2017**

The Panel confirmed the minutes of the previous meeting as a true record and they were duly signed by the Chairman.

## **54 CABINET MEMBER UPDATE**

The Cabinet Member for Economic Development, Councillor Patrick Anketell-Jones addressed the Panel, see the summary below.

He started off in reference to a point made by Councillor Blackburn at a previous meeting regarding the lack of support for businesses locally. He had discussed this point with Economic Development Officers and informed the Panel that a new officer had been recruited to support businesses in the area. There was a Business Assist Target of 65 per quarter and in the last quarter 83 businesses had been supported.

He went on to inform the Panel about some of the meetings he attended: the Independent Traders and Council Officers where further liaison was planned; a Bath



Preservation event where there was a very good exhibition at Royal Crescent; Kingsmead Square and the Public Realm where it was hoped to create a piazza environment to improve the quality of the area during business hours; he had met with his fellow Bristol City Council Cabinet Member to discuss shared interests like tourism and devolution, the arts and the Arts Council; he had visited the Old Mill site which he believed would be a huge asset to the Council; Bath Quays South where the recent planning application had been heavily criticised by English Heritage and needed reworking; and the waterside and Quays Bridge development which was going to the Development Management Committee the following day.

Following the update there were questions.

Councillor Cherry Beath queried the modification to the development and did not want the employment space affected? Councillor Anketell-Jones responded that the modifications were to the atrium space.

Councillor Cherry Beath spoke of the importance of the Cultural Forum which was a 'not for profit' group and queried whether the group was folding due to lack of funds? Councillor Anketell-Jones replied that the future of the group was under discussion.

Councillor Barry Macrae stated with reference to the recent meetings the Cabinet Member had attended, that they were all in Bath and queried what was happening in Midsomer Norton and the Somer Valley where there was a lack of footfall? There had been a meeting with Bath Tourism and there were no boundaries for tourism in the area and retail. He spoke about local competitors – Southgate and Cribbs Causeway. The Cabinet Member reassured Councillor Macrae that he was thinking of the Somer Valley as well and would welcome an invitation to the local Chamber of Commerce.

The Cabinet Member for Homes and Planning, Councillor Liz Richardson also addressed the Panel, see the summary below.

With regard to the catchment area referred to in the Water Space Study she sat on the Wessex Regional Flood Committee which covered an area including Bournemouth, Poole and South Gloucestershire. She explained with regard to land that local owners put forward land and potential development was put into the plan.

In relation to Housing Services there was a successful bid for £450,000 for housing and technology for people with learning disabilities. There had been another successful bid to the Department for Communities and Local Government enabling an adviser to be put in place to enhance and support those suffering from domestic abuse and a support worker at the refuge. An Empty Properties Officer was newly appointed to review protocols. She acknowledged that it was harder to find these properties now. There was also a trial on Universal Credit, she noted that previously where residents were in temporary Bed and Breakfasts it was easy to get the funding back from government, with Universal Credits it would be difficult.

With regard to affordable housing 170 had been completed this year. CURO was putting Homes and Communities Agency funding into Somerdale where there were 23 units, 14 at affordable rents and 9 under shared ownership.

There was no report yet on the Placemaking Plan but the consultation was finished. There was no news on the Core Strategy and she had a meeting about the Joint Spatial Plan next week. The consultation on Draft Houses in Multiple Occupation (HMO) Supplementary Planning Document Plan was delayed for six weeks due to purdah.

She concluded by saying that there was a quarterly Planning Agents Forum and there was a plan to have a Develops Forum in addition. There was also positive feedback on the planning pre-application forms.

Following the update there were questions.

Councillor Barry Macrae asked if the Planning Agents Forum was just for professionals or could councillors play a role? Councillor Liz Richardson explained that the forum was led by officers and was about the planning process. Any general comments could be fed back.

Councillor Lisa O'Brien asked with regard to the homes for people with learning difficulties, was there a policy for supported housing or was it ad-hoc? Councillor Liz Richardson said there were specialist places and she would be happy to meet her after the meeting to give her more information.

Councillor Fiona Darey asked about support for domestic abuse victims and whether the officer would be in place in the refuge soon? This was confirmed.

Councillor Colin Blackburn asked about refugees and housing? Councillor Liz Richardson stated that there were some more families in the area but the Council Leader was dealing with them.

Councillor Will Sandry queried whether the shared ownership scheme at Western Riverside was less popular due to the service charge? Councillor Liz Richardson explained that it was two-fold the cost of properties in Bath and the service charge.

Councillor Barry Macrae asked about the Placemaking Plan and the Core Plan in light of the West of England Combined Authority (WECA) Mayoral Steering Group? Councillor Liz Richardson explained that the way meetings took place would not change but the Mayor of WECA would have a list of his responsibilities.

**RESOLVED** to note the Cabinet Member updates.

## **55 FLOOD RISK MANAGEMENT**

The Chair, having consulted the Panel, stated that discussion on the Pulteney and Twerton gates would be deferred until the next item.

The Chair introduced Ed Lockington and Deborah Steadman from the Environment Agency and Daniel Noad, Emergency Management Team Leader and Stephen Bell, Communications Hub Manager.

Jim Collings (Flood Authority Manager) presented the report and welcomed discussion and comments. He went on to explain that the Strategic Flood Board was an organisation that looked at risk management and the authorities involved had to co-operate and work together as part of a statutory function from the Flood and Water Management Act (2010).

The Strategic River Group had a tight remit to develop schemes along the River Avon relating to surface water and drainage. Councillor Cherry Beath suggested a report from this group would be useful.

Jim McEwen (Drainage Engineer) explained that they were statutory consultees on all major planning applications and any application needed to demonstrate there was no increased flood risk to the site or surrounding area. With climate change DEFRA (the Department for the Environment, Food and Rural Affairs) stated there was a variable % increase effect on rainfall between 20-40% which is used in the assessment of consequent surface run-off from the site whereas a different climate change factor(s) are used for river flooding assessments.

Councillor Fiona Darey stated that in her experience of working with the South Gloucestershire planners this work was a struggle with small developments and was too much asked for? Jim Collings explained that the Council had been confused by the lack of Government guidance initially but now had developed one regional guide that was to be used for all of the West of England (West of England Sustainable Drainage Developer Guide). Jim McEwen added that the team worked hard to promote drainage standards, for example the team have attended the Planning Forum and they were receiving 50 applications per month.

Councillor Fiona Darey went on to ask about the flow of water from Wiltshire? Jim Collings responded that managing flooding on a catchment scale was the job of the Environment Agency (EA) as they looked at the larger scale and main river systems. Councillor Fiona Darey went on to ask about the flow of water from Wiltshire? Jim Collings responded that passing flow was the job of the Environment Agency (EA) as they looked at the larger scale. Councillor Darey came back and stated that was the issue BANES dealt with surface flow and the EA the larger scale main rivers. Jim McEwen explained that data was collected from properties and if it was surface water they would investigate and give it a score and find the cause and impact. The Drainage and Flooding Team have been working with the Farming and Wildlife Advisory Group recently and there were different incentives for farmers.

Councillor Cherry Beath asked what was seen as successful progress in the area and what was the main difficulty? Jim Collings explained that work in Chew Magna had been a success and work to improve the ford at Chew Stoke and he was pleased when the team could carry out schemes to stop people from getting water in their homes. The challenges were making people aware of what the Council does in this area and how they do it. Ed Lockington (EA) added that through the Council's work with the Strategic Board there was a better understanding of what we do and if there was a major problem the strategies would work well.

Mark Minkley (Planning Team Manager, Environmental and Design) stated there was a Catchment Area Co-ordinator who worked closely with Bristol,

Gloucestershire, Wiltshire and Wessex Water and there was a catchment management plan.

Councillor Barry Macrae stated that the public should see from the report that there is a group of professionals who are alive to what could happen in relation to flooding and have a plan. However his question was the sources of income as the authority did not own the river so what liabilities did the home owner have? Ed Lockington (EA) explained that for the main River Avon the EA manage the flood risk with public funding. For the riparian owner or home owner they owned up to the central point in the river, they could not be asked to build a wall but could seek planning permission. Any development adjacent to the river through the planning process went to the EA for consultation and there were separate regulations to manage development near the river to manage the risk to the property and other land owners. Councillor Macrae asked if they had the power to stop development? Ed Lockington stated that through planning they could object but not stop the application, but through the Flood Risk Regulations they could stop development. When Wiltshire was the planning authority they had to ensure that any development up river did not increase the flood risk downstream in the Bath area. Jim Collings added that there were similar powers for the ordinary water courses but not so powerful.

Councillor Lisa O'Brien asked that with Wiltshire upstream of Bath did the EA know if they had proactive views? Ed Lockington replied that the EA did look at upstream management and also promoted catchment management but commented that it was a huge area.

Councillor Fiona Darey asked with the pressure of climate change were the studies in flood risk management looking at preventing risk or minimising? Ed Lockington answered that you could never prevent flooding as it was a natural occurrence, the EA focus was managing the risk via physical engineering, planning and awareness.

Dr David Dunlop (public speaker) asked that as part of the Bath Transport Package the Bathampton Meadows were to be used for water storage, but BANES and the EA had agreed that upstream storage was no longer viable, would this be reviewed? Ed Lockington stated that in terms of storage, hard engineering would be a big dam but the EA was not looking at that. They wanted to work with others on natural flood management and that was the long term aspiration. Councillor Anthony Clarke (Cabinet Member for Transport) explained that with regard to the proposed Park and Ride there was no intention to build on the flood meadows. He appreciated the hard work of Jim Collings and his team on their work with rural areas and the interaction with highway colleagues.

Councillor Barry Macrae queried if they were not looking at storing the water upstream were they looking at moving it on? Ed Lockington answered that water would be stored so as not to cause an adverse impact during any flooding then later it would be allowed to run off into the Severn. Alan Aldous (public speaker) stated that it was a simple fact when it was a high tide in Bristol it was land-locked.

Councillor Will Sandry asked if the Emergency Team did any testing? Stephen Bell explained that there was a Major Incident Plan, an Evacuation Plan which had been tested in May 2016 when there was an unexploded bomb in Lansdown and a Flood

Plan. If there was a fire they would liaise with the Met Office. They were working with the EA to test the plan in Spring/Summer 2017. They usually undertook two testing exercises per annum.

Cerys Humphries (member of the Abbey Flood Group) asked about the area of the City Centre Evacuation Plan? Stephen Bell stated that which evacuation centre was used was dependent on the location. They would look at routes with highways and get key people working together to plan the evacuation. It would also be dependent on the numbers of people affected.

Councillor Will Sandry thanked all the officers for their hard work on the report and said the Panel had gained a better understanding of Flood Risk Management as a result. As part of his background preparation he had looked at the agenda and minutes of the Strategic Board and taken reassurance from that.

**RESOLVED** to note the report.

## **56 WATER SPACE STUDY AND TWERTON AND PULTENEY GATES PROJECT**

Tim Hewitt, Regeneration Team Manager, gave a presentation on the Strategic Flood Project a joint project to prioritise funding bids and develop a business case to replace or refurbish Bath's water level control gates at Twerton and Pulteney. He explained there was partnership between BANES and the Environment Agency (EA). The gates needed investment to avoid future failure putting 500 properties at risk.

He gave a detailed explanation of the different proposals and recommended option 2 as it had the biggest benefit within a cost which could be achieved through grant funding without significant Council support. It would maintain the current performance of Twerton gate, and enable some improvements to the Pulteney gate. This option did not preclude further works in the future should funding become available.

Councillor Fiona Darey asked what the timescale for the programme was? Deborah Steadman (EA) stated that the business case would be next year with a solution in approximately two years, depending on which option there would need to be public engagement and a cost assessment nearer the time.

Councillor Cherry Beath asked about the extent of the aesthetic improvements to Pulteney as part of the work? Tim Hewitt said that Pulteney Bridge was Grade 1 listed along with the buildings and the Radial Gate could do with some work to help improve the surroundings and the public realm. He indicated there was the potential for redevelopment of the rugby ground at the same time as large machinery would be needed for the work and combining the two might be sensible.

Councillor Colin Blackburn asked about the gate condition survey results? Ed Lockington (EA) stated that the results of the condition assessment were not yet available so the exact issues were not yet known. The results of diving and samples taken to assess the condition would be known by the end of the month. Dr David Dunlop asked about the funding if the UK was still in Europe.

Councillor Barry Macrae queried the logic in looking at this when realistically money was tight? He said the priority was lives not the buildings. Councillor Fiona Darey followed by asking if the gate failed now could there be an immediate solution? Ed Lockington (EA) replied that there are contingencies in place and emergency works would require a large crane. Councillor David Veale said that with tons of water coming down it would seem to be more urgent and followed by talking about Italy and the recent earthquakes where there were so many unknowns? Ed Lockington responded again that it was a high priority and the EA was looking at the optimum way forward. With the condition survey results ready at the end of the month we should find out if it was more or less urgent. Bath had a good level of flood alleviation in place which was why there was no more frequent flooding. He believed the baseline position was good but further assessment was needed and he acknowledged there were not huge amounts of money so maintenance of the gates was important.

Cerys Humphries (Abbey Flood Group) sought clarification on access to the Pulteney Gate and queried if the EA had access rights across the recreation ground? Tim Hewitt said there was an opportunity to co-ordinate work with a possible new stadium for Bath rugby if they applied for planning permission. However there was no link between the two.

Councillor Lisa O'Brien asked about the money from the EA this year but if the work was done in five years could the money be ring-fenced? Ed Lockington (EA) stated there was an amount of money potentially to support flood risk management from the government. There was a six year programme and a bidding process. If the issues were more pressing they could get the money sooner.

Councillor Lisa O'Brien commented that it seemed that the report on the condition of the gates was pivotal to the Panel decision and the Panel needed that information. The Chair reminded the Panel that they were being asked to provide comments on the project.

Councillor Fiona Darey stated there was a need for an achievable scheme but if the report came back stating there was imminent danger then immediate work would be needed. She was disappointed the report on the condition of the gates was not available. Ed Lockington (EA) took on board the concerns and stated it was their job to manage the risks and assets and they would take action appropriate to the risk. If there was a greater risk they would move more quickly and perhaps do some interim measures.

The Chair thanked everyone for their comments and stated the Panel was supportive of the progression of option 2 in the proposals for the Twerton and Pulteney gates at a cost of £6 million.

Councillor Barry Macrae moved, seconded by Councillor Lisa O'Brien, option 2 in the proposals for refurbishing the Twerton and Pulteney gates. All members of the Panel were in agreement.

**RESOLVED** that in respect of the joint project to prioritise funding bids and a detailed business case to replace/refurbish the Twerton and Pulteney water level control gates, the Panel agreed they supported Option 2.

There followed a presentation by Cleo Newcombe-Jones (River Avon Project Co-ordinator) on the Water Space Study. She explained that it was a draft report. She had worked on the report with the Strategic River Group and in partnership with the Environment Agency, Wessex Water and the Canal Trust. The study gave details of various topics: local authority land ownership but not riparian; mapping. a survey of live-on board boaters; events like the Festival of Nature; development and regeneration; nature conservation; character areas; an overview of projects; Bath Marina and the caravan park. She concluded by stating that the key projects for the Strategic River Group would be finalised in March, then an action plan would be agreed with partners.

Councillor Fiona Darey asked about a link between Kensington Meadows and Cleveland Pools? Cleo Newcombe-Jones reported there was planning permission for a pontoon at Cleveland Pools and that the study supported a proposal for an extended river taxi with extra stops.

Councillor Lisa O'Brien queried the omission of planning applications around Keynsham for a marina and related activities? Cleo Newcombe-Jones stated that the focus had been on river moorings. The future potential for a marina in Keynsham was not supported, unless as part of wider proposal to remove land from the Green Belt at north Keynsham. It was noted that there was limited expansion potential at the existing marinas.

Councillor Cherry Beath asked about affordable housing and moorings? Cleo Newcombe-Jones explained that living aboard a boat can be a form of lower cost housing, however, it was not a substitute for affordable housing. Some people living on board boats had stated that if other housing was available that would be more preferable.

Councillor Barry Macrae congratulated Cleo Newcombe-Jones on the detailed and comprehensive report and supported the public consultation and any future liaison and negotiation. He noted it should be made clear that the principles could also apply to other parts of the district such as the waterways in the Somer Valley. Cleo responded that some were volunteer projects, some lower cost and some higher.

Councillor Will Sandry concluded the discussion and said it was a fantastic report and the mapping was really useful along with clarification of funding. The Panel was informed that the Water Space project had been short-listed for the 2017 National RTPi (Royal Town Planning Institute) planning excellence awards and the Panel wished their support for this to be minuted.

**RESOLVED** that members' comments in respect of the Draft Water Space Study be noted.

## 57 PANEL WORKPLAN

The Chairman introduced this item to the Panel. He explained that at the next meeting the Chair of the City of Bath World Heritage Site Steering Group would be reporting. He would be finishing in his role after four years and it was felt appropriate to bring the report to this panel.

Councillor Barry Macrae suggested a future item on the future of retailing in district centres.

Councillor Lisa O'Brien suggested two items – the economic development aspect of tourism and how communities can be supported to enhance their environments and a future update item on the Mulberry Development.

**RESOLVED** that items for the Workplan be noted.

The meeting ended at 5.05 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**



Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	Planning, Housing and Economic Development Policy Development & Scrutiny Panel	
MEETING/ DECISION DATE:	2 May 2017	EXECUTIVE FORWARD PLAN REFERENCE:
		E
TITLE:	Draft Destination Management Plan	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		

## 1. THE ISSUE

The Council and Bath Tourism Plus Limited have now commenced work on an update of the Destination Management Plan for BaNES. The update provides an opportunity to broaden the scope of the old plan from tourism to encompass the wider visitor economy.

## 2. RECOMMENDATION

2.1. The Panel is asked to :

2.1.1. Note the work being undertaken on the Destination Management Plan and provide comment and feedback on the scope of the review being undertaken.

2.1.2. Identify any strategic issues which should be considered for inclusion and/or require further investigation / development as part of the review or where stronger links could be made to other strategic plans.

## 3. RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

3.1. Funding for the development of the Destination Management Plan is allocated from within the visitor services budget

## **4. STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

- 4.1. The Destination Management Plan is not a statutory function of the Council. :
- 4.2. The Destination Management Plan will outline a delivery framework for intervention in the Visitor Economy in line with the aspirations of the overarching Economic Development Strategy and laterally to the Culture and Creative Strategy.

## **5. THE REPORT**

- 5.1. The city of Bath has a well-established visitor economy with both domestic and international tourists visiting. With its World Heritage status, cultural, spa and independent shopping credentials the city plays an important role in the Bath and North East Somerset, B&NES, economy.
- 5.2. The Council is keen to build on its current position and explore ways in which to maximise the potential for sustainable development of the visitor economy particularly in light of growing competition in the sector.
- 5.3. The last iteration of the Destination Management Plan ran to 2014 for B&NES is out of date and in conjunction with Bath Tourism Plus Limited we have appointed a consultant with relevant experience to update and refresh the plan and to propose a framework for the enhancement of the visitor economy in Bath and its wider surrounding areas.
- 5.4. It is intended that the Study will address the priorities for a DMP, taking into account the wider geographic and economic impacts of Bath as a visitor destination, and propose structures and mechanisms for developing and reviewing the Plan. In particular the study will address the issue of the marketing of Bath and the North East Somerset area as a visitor destination and how to ensure visitor for Bath are linked into attractions in North East Somerset.
- 5.5. A steering group of key partners and stakeholders in the development and expansion of the visitor economy has been formed whose views and opinions are being taken into account to feed into and inform any developing DMP.
- 5.6. **Background**
- 5.7. In 2003 the Council, working in partnership with tourism organisations locally and sub-regionally, created Bath Tourism Plus Limited, BTP. As an arm's length organisation BTP remains responsible for delivering visitor services, destination and conference marketing initiatives for Bath and the wider North East Somerset area.
- 5.8. In addition to BTP, the Council also works closely with Bath Business Improvement District, BID, which was established in 2011, to produce and maintain high quality public realm. The Council recognises that the quality of the city centre is a key element in the visitor economy and its destination offer and accepts that there is still room for improvement. The DMP process will engage with the Council's Place Directorate regarding public realm management, wayfinding, transport etc to ensure alignment with existing strategies.

- 5.9. On top of the tourist offer outlined briefly above the Council and partners also holds several events throughout the year in an effort to boost the appeal of Bath and North East Somerset to visitors, of particular note is the annual Christmas market and the Cycle Series.
- 5.10. Consideration of the coordination, running and management of events is another aspect that could perhaps be taken further with a view to developing a year round programme of Festivals and Events which could provide opportunities to spread the benefits of tourism to surrounding rural areas.
- 5.11. The DMP will also look to build further on its existing foundations and is looking to review development options available within the wider visitor economy arena of tourism, leisure, culture and retail that will deliver sustainable growth and prosperity for B&NES in a more effective and co-ordinated way than has perhaps been delivered previously.
- 5.12. Emanating from the study will ultimately be an action plan which B&NES Council and its key partners and stakeholders can maximise its visitor economy further, taking into account the challenges and increase competition within the tourism and destination management arena with all proposals being sustainable and realistic.
- 5.13. The Panel will be provided with a presentation which will scope the latest position on progress with the Destination Management Plan and links with other key strategies.

## **6. RATIONALE**

- 6.1. It is accepted that the present Destination Management Plan was predominately tourism focussed is out of date and no longer reflects an altered national picture. There is now a need to address the whole visitor economy and how this links more directly to the wider economy and as part of a “place” based approach.

## **7. OTHER OPTIONS CONSIDERED**

- 7.1. *None*

## **8. CONSULTATION**

- 8.1. The development of the Destination Management Plan is being led by Bath Tourism Plus limited and managed by a steering group of representatives of sector groups across the BaNES visitor economy.

## **9. RISK MANAGEMENT**

- 9.1. A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

<b>Contact person</b>	<i>Benjamin Woods</i>
<b>Background papers</b>	<i>N/A</i>
<b>Please contact the report author if you need to access this report in an alternative format</b>	

# **BATH & NE SOMERSET DMP**

Planning, Housing & Economic  
Development Panel

**2 May 2017**

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# DESTINATION MANAGEMENT

- **Destination Management** is a process of leading, influencing and coordinating the management of all the aspects of a destination that contribute to a visitor's experience, taking account of the needs of visitors, local residents, businesses and the environment.
- A **Destination Management Plan (DMP)** is a shared statement of intent to manage a destination over a stated period of time, articulating the roles of the different stakeholders and identifying clear actions that they will take and the apportionment of resources.



# WORK PROGRAMME

	Feb				March				April				May				June			
1 Inception meeting																				
2 Assess context/ performance																				
3 Steering Group meeting																				
4 Consultation/ business survey																				
6 Sector meetings																				
7 Strategic direction/ framework																				
8 Steering Group meeting																				
9 Action Plan																				
9 Finalise DMP																				
10 Steering Group meeting																				



# Steering Group members

- Cllr Paul Myers      Midsomer Norton / Somer Valley
- Cllr Lisa O'Brien      Keynsham
- Harry Tedstone      BIGHA Chair
- John Moon      BASCA Chair
- Louise Prynne      Bath BID
- Ian Bell      Chamber and Chair BTP
- Tom Boden      National Trust
- Celia Mead      Festivals & Culture
- Robert Sinclair      Airport / overseas
- Tim O Sullivan      Apex hotel
- Peter Rollins      Spa attraction / hotelier
- Caroline Kay      Attractions / museums partnership





# STEERING GROUP MEMBERS

- James Freeman First Bristol, Bath and the West
- Guy Henderson Southgate Bath
- Stephen Bird World Heritage Site and Roman Baths
- Brent Pollard Private sector entrepreneur

## Observers

- + David James Visit Bath
- + Jim Oribine Visit Bath
- + Ben Woods BANES



# SECTOR GROUPS

- Bath Independent Guest House Association/  
Bath Self-catering Association
- Cultural Group
- Independent Traders Group
- Hotel Managers Group
- Attractions Group
- PHED



# Lonely Planet says.....

- “Britain’s littered with beautiful cities but precious few can hold a candle to Bath” ....
- “This slinky, sophisticated, snooty city has been a tourist draw for 2000 years” ...
- “But while its architecture seems to have been pickled in time, Bath is very much a cosmopolitan, 21st century city, with a wealth of modern cafes, bistros and boutiques dotted along its streets..... It has its drawbacks – its pricey, poncy and plagued by teeth-grindingly awful traffic – but even the most perfect of princesses has to have her flaws; no matter how hard you try, you still find yourself falling for her all the same.”



# ISSUES EMERGING (Sample)

- Arrival by road (gateways, congestion)
- Signage and orientation in City
- Promotion of rural hinterland
- Public realm quality and maintenance
- Product is one-dimensional/traditional
- Sense of complacency, lack of innovation
- Loss of distinctiveness/independent businesses
- AirBnB, supply of hotel rooms



# ISSUES EMERGING (continued)

- Over dependence on weekend/holiday trade
- Seasonality of trade
- Lack of coordination in events
- Staff/skills shortages
- Move to mass market
- Perceived poor value for money
- Collaboration between VB, BANES and BID
- Overall aim/ appropriate level of growth



# OPEN DEBATE

- KEY ISSUES
- OPPORTUNITIES
- PRIORITIES



<b>Bath &amp; North East Somerset Council</b>	
MEETING:	Planning, Housing and Economic Development PDS Panel
MEETING DATE:	2 May 2017
TITLE:	City of Bath World Heritage Site: End of Term Report by the Chair of the Steering Group.
WARD:	Bath and surrounding wards
<b>AN OPEN PUBLIC ITEM</b>	
<b>List of attachments to this report:</b> Summary End of Term Report. Peter Metcalfe, Chair of Bath World Heritage Site Steering Group 2013-2016.	

## **1 THE ISSUE**

- 1.1 Bath World Heritage Site (WHS) is managed through a well-established steering group with an independent chairperson. The Council acts as the 'chief steward' of the WHS but operates in partnership with other steering group members. Peter Metcalfe has completed his term of office as chairperson and delivers here his end of term report containing key observations from his time in post. This report acts as an introduction to that paper.

## **2 RECOMMENDATION**

- 2.1 This is an information item. The panel are asked to note the report contents.

## **3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 3.1 There are no financial implications as a result of this report. Approved budgets relating to the WHS Management Plan and associated projects are in place and the WHS Interpretation Centre (referred to in Mr Metcalfe's paper) is partially subject to fundraising and grants from external bodies.
- 3.2 With regard to property, the buildings which will house the new learning centre and WH Interpretation Centre are within the Council's ownership. The capital project proposals will be progressed through the usual Council capital approval process.

## **4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

- 4.1 The author of the attached report is an independent expert working alongside the Council and his wording does not necessarily reflect the views or policy of Bath and North East Somerset Council. There are no statutory requirements associated with WH inscription but UNESCO, as the body which inscribes and monitors sites, has operational guidelines which sites are expected to abide by. A link to these is provided at the end of this report.

## 5 BACKGROUND

- 5.1 All 30 UK World Heritage Sites (WHS) follow a model whereby responsibility for the management of the site falls to the most appropriate local body and that body convenes a partnership board or steering group to guide management. As a city-wide site, Bath and North East Somerset Council takes this role as 'chief steward' for Bath WHS and in 2001 established a steering group. A link to information on steering group membership and terms of reference is included at the end of this report. As an early WHS inscription, Bath has helped to establish national best practice in this field.
- 5.2 Mr Peter Metcalfe was appointed (through open competition) to the role of independent Chair of the Steering Group in February 2013. Peter is well known and respected in Bath being the retired founder director of a furniture design business in the city and having represented Widcombe Ward as councillor for 15 years until 2007. Amongst a range of other high level appointments, Peter was Mayor of Bath in 2005/6.
- 5.3 Mr Metcalfe was appointed for a three year term, but kindly agreed to stay in post for an extra year to oversee the completion of the replacement WHS Management Plan. This plan was endorsed by Full Council in November 2016 and submitted to UNESCO in January 2017. A recruitment process for a new Chair for the Steering Group is underway with interviews to be held in May 2017. Mr Metcalfe chaired the WHS Steering Group and the monthly management committee of the WHS Enhancement Fund, both in a voluntary capacity.
- 5.4 As Mr Metcalfe leaves his post, this panel meeting provides the opportunity for him to report on his key observations and recommendations from his time as chair. This will help improve future management, learning from experience.

## 6 CONSULTATION



- 6.1 The Council's Strategic Director of Place, Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report.
- 6.2 No further consultation has been undertaken for this information report.

## 7 RISK MANAGEMENT

- 7.1 A risk assessment related to the issue is not considered necessary in this instance.

<b>Contact person</b>	Tony Crouch, World Heritage Manager. 01225 477584
<b>Background papers</b>	The World Heritage Site Management Plan (2010-2016) and the Steering Group composition can be seen at: <a href="http://www.bathnes.gov.uk/worldheritage">www.bathnes.gov.uk/worldheritage</a>  UNESCO Operating Guidelines (2015): <a href="http://whc.unesco.org/en/guidelines/">http://whc.unesco.org/en/guidelines/</a>
<b>Please contact the report author if you need to access this report in an alternative format</b>	



 <p>United Nations Educational, Scientific and Cultural Organization</p>  <p>City of Bath inscribed on the World Heritage List in 1987</p>	<h2>City of Bath World Heritage Site Steering Group</h2>
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To: The Elected Councillors of Bath & North East Somerset Council including the Charter Trustees of the City of Bath.

From: Peter J Metcalfe, Chair of the Bath World Heritage Site Steering Group 2013 to 2016.

### Summary End of Term Report to the Steward of the World Heritage Site – Bath & North East Somerset Council.

#### 1.0 Introduction & Delivery of the Third Bath World Heritage Site (WHS) Management Plan – 2016 to 2022.

1.1 During my four-year period as Chair of the WHS Steering Group we have focused upon the development and completion of the third WHS Management Plan, 2016-2022 and the overall performance of the WHS Enhancement Fund.

1.2 In my opening address at the March 2013 WHS Steering Group meeting I emphasised that as a WHS living city it was crucial to strengthen partnerships with local people, visitors, the business fraternity and young people to deepen the ownership of the City's remarkable and unique international status. In parallel I alluded to the phrase 'Historic Environment', which in my view implies a holistic celebration of the WHS. It gives a voice to the people who have led and created over centuries what is our inheritance today; well-illustrated by the 2014 History Makers Show and the Bronze Tablets. (Appendix 1)

1.3 WHS Steering Group members meet twice a year. (Appendix 2) Their role is to oversee the development of a 6-year Management Plan and to monitor delivery in an advisory capacity for the UNESCO 1987 inscribed Bath WHS. It is serviced by the Council's WHS Manager who liaises with colleagues to structure and write each Management Plan.

1.4 The updating of the 2016-2022 Plan has been founded upon UNESCO's 5 C's drivers: **Credibility, Conservation, Capacity Building, Communication and Communities**. Two public participation events were also held - a review workshop in 2015 and an eight-week public consultation on the final draft plan in May to July 2016. Both garnered a high level of public participation and helped sharpen the plan's five central aims, namely:

- 1 Promote sustainable management of the site.
- 2 Ensure that the OUV of the site and its setting is understood, protected and sustained.
- 3 Maintain and promote Bath as a living and working city, which benefits from WHS Status.
- 4 Improve physical access and interpretation, encouraging all people to enjoy and understand.
- 5 Improve public awareness of and interest and involvement in Bath's heritage.

- 1.5 So what does UNESCO mean by the Outstanding Universal Value (OUV) inscribed in 1987 for the WHS? I worked with Tony Crouch, the Council's WHS Manager to frame a busy Councillor short-hand OUV version and we managed to agree the statement below:

"Bath is inscribed for the cultural use of the hot waters, the extensive Roman archaeology, the complete Georgian city in terms of its architecture, town planning and its evolving social rules at that time and the integration par excellence of landscape and buildings" - the **Outstanding Universal Value**, which in turn determined a site boundary that encapsulates the entire urban area of the city.

- 1.6 Three of the **UNESCO 'c' Credibility, Conservation and Capacity Building**, shows the WHS is in good hands with few examples of derelict or abandoned buildings, well supported by a track record of caring for heritage with management systems in place locally and nationally. Listed building consent applications also give an indication of the restoration/repair being expended by owners. It is estimated that households/businesses with grade 1, 2\* and 2 properties spent in the region a total of £7,740,00 in 2014 and £8,010,000 for 2015; a really substantial contribution to the built fabric of the WHS.

- 1.7 Another source of in-direct recognition has been the welcome injection given by the Heritage Lottery Fund to bids seen to have community benefit. In 4 years six major WHS historical properties have been awarded HLF grants totalling £17,325,000. (Appendix 3)

Smallcombe Cemetery gained HLF support of £46,800 to enable volunteers to restore and care for a neglected part of the historic environment; a good example of local action.

The Bathscape partnership project recently acquired HLF approval, it focuses on the WHS landscape and an initial £176,800 enables it to make a start.

- 1.8 The fourth **UNESCO 'C' Communication** does capture transportation. The 2008 UNESCO Mission Report, paragraph 5.2 expressed concern at the omission of what it called an 'Integrated Traffic Control Plan'. The Council adopted the 'Getting Around Bath Strategy' in 2014 and it is now factored into the 2016-2022 plan (Appendix 4).

Chapter 5 of the Management Plan indicates that traffic growth, congestion and rising levels of air pollution may pose an increasing risk for the OUV integrity of the property.

The Council's Heritage Services bid to establish a World Heritage Site Interpretation Centre was successfully secured in November last - £3,668.000, a real milestone for the WHS that realises the 2008 UNESCO Mission report recommendation. (Appendix 5)

Steering Group member organisations play a major role in raising awareness of the WHS site - Bath Preservation Trust, National Trust, Heritage Services Museums, the two Universities, Bath Chamber of Commerce, Bath Business Improvement District & Bath Tourism Plus, all are actively engaged

Throughout the WHS there are a host of historical societies, resident associations, small museums and dedicated individuals who do likewise. The Hon Mayor's Guides offered a singularly well informed WHS response to the 2016 Public Consultation. (Appendix 6)

- 1.9 The fifth **UNESCO ‘C’ Communities** - my personal letter to Bath Ward Councillors drew their attention to Chapter 5 - Issues to be Addressed of the WHS Management Plan, (Appendix 7). Your Steering Group’s in-depth debates finally delineated five equally weighted priorities, all of which are seen to be interdependent and community orientated.

I also know from past experience that the city and hinterland wards that overlook the WHS are richly endowed with people, individuals, voluntary groups or historical societies who take a keen interest in the attributes of the Bath WHS. Many use the Bath Record Office, celebrate World Heritage Day and/or utilise numerous educational programmes offered by the Council, Local Trusts, Higher Educational Institutions, Schools and Bath’s amazing network of small volunteer led Museums within the WHS. (Appendix 8)

The Federation of Bath Residents Associations (FoBRA), a member of the WHS Steering Group. They have 26 Full and 5 Associate members, are resident led, very active and represent geographical areas or streets throughout WHS wards. (Appendix 9)

It is known that approximately 4.5 million people visit the WHS every year with a host population of only 88,859 souls. The visitor spend is £405 million and creates 9500 jobs to deliver a variety of income streams, some part of which does help to conserve the WHS. However, conflicts of interest do arise and these are spelt out in a UNESCO draft 2013-2015 Sustainable Tourism Online Toolkit (Appendix 10). The Council & Bath Tourism Plus are aware and I am delighted to see preliminary results of their planning will also be reported to this meeting.

UNESCO is taking heightened interest in the question of sustainable use. Their 2012 Operating Guidelines seeks to “**promote & encourage the participation of the communities & stakeholders concerned with the property as necessary conditions to its sustainable protection, conservation, management and presentation**”.

As elected leaders of WHS wards, I am sure you know people whether they are resident or working in the ward who value the benefits of a living WHS. In the coming plan period, the diverse characteristics of each ward will surely help to underpin how local ownership and quality of life does contribute to and influence the sustainable use of the WHS.

## 2.0 The WHS Enhancement Fund

- 2.1 My predecessor, David Beeton in his 2012 end of term report left a very valuable legacy in the form of a WHS Enhancement Fund, a partnership between the Council and Bath Preservation Trust. Its role is to assist and facilitate where appropriate small scale conservation/fabric repairs and/or examine proposals from volunteer bodies who have raised funds, but seek a helping hand so for them to become a reality. It has continued very successfully and enabled a large variety of projects to happen within the WHS.
- 2.2 The fund is managed by a WHS Enhancement Working Group who meet every 6 weeks. Your WHS Manager acts as the first point of contact.
- 2.3 Over seven years a total of 40+ EF projects have really benefited - (Appendix 11).

2.4 I have selected three case studies to illustrate the scope and accumulated value accorded to the WHS by the Enhancement Fund:

- The steel frame Halfpenny Bridge that crosses the River Avon by Bath Spa Station was fully restored during 2013, including re-painting and surfacing. The Council's Structures Team led the project, supported by donations from a ward councillor, the Widcombe Association and the Railway Heritage Trust. The Enhancement Fund stepped in to facilitate the replacement of a shoddy chain link fence with traditional railings. It has set a benchmark for WHS place making environmental standards, while giving this popular public walking route across the river added significance.
- Over the years' pollution, weathering and poor building maintenance has taken its toll on Baths incised and painted street names. A rolling programme of restoration is gradually enabling this unique visual identity of Bath to again become evident and retains an aspect of the architectural cohesion of the World Heritage Site. Axford's Building on the London Road now joins a list that totals 35 repairs to date. A Bath based stonemason, Iain Cotton is very instrumental in the delivery of this excellent programme.
- The Kelston Roundhill Wood also known as Kelston Tump, is a prominent cluster of trees on the Bath skyline and a significant landmark within the landscape setting of the WHS. The landowners embarked on a 'regenerative management' programme that covered removal of dead or decaying trees, site clearance and replanting. The fund was approached for guidance and in partnership helped with the provision of a traditional parkland iron railing fence to prevent sheep and cattle from entering the wood

2.5 The Fund publishes an annual newsletter which is circulated to all B&NES Councillors.

### **3.0 Recommended priorities for the 2016-2022**

3.1 Within the next six-year plan period the Council's Transportation Strategy will play a critical role in raising the overall quality of life and well-being for everyone living, working and visiting the WHS. In parallel it is anticipated the WHS Interpretation Centre will drive stimulating conversations and awareness of the exceptional qualities encapsulated by the Outstanding Universal Value inscribed in 1987 by UNESCO for a truly living WHS.

3.2 Accepting the above premise and the UNESCO five 'C's guidance parameters, I believe careful attention is required on the following areas:

- The poor physical condition and use of the public realm in many parts of the WHS.
- An absence of positive ownership by businesses, institutions and others in the WHS
- Ward Councillors to identify attributes/groups in their ward contributing to the WHS.
- Through research & education raise public awareness and pride in the WHS.
- Review UNESCO's Sustainable Use criteria and their application within the WHS

3.3 This third WHS Management Plan for the next six years, 2016-2022 received unanimous endorsement at the September 2016 Full Council meeting. Thank you for your vote of confidence in your World Heritage Site Steering Group, the WHS Manager and all who have contributed to the completion of this third WHS Management Plan.

A downloadable copy of the WHS plan is available at [www.bathworldheritage.org.uk](http://www.bathworldheritage.org.uk) and the appendices file will be sent separately for your information.

## PLANNING, HOUSING AND ECONOMIC DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

*Should you wish to make representations, please contact the report author or Mark Durnford, Democratic Services (01225 394458). A formal agenda will be issued 5 clear working days before the meeting.*

*Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Civic Centre (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.*



Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
<b>2ND MAY 2017</b>				
2 May 2017	PHED PDS	Draft Destination Management Plan	Benjamin Woods Tel: 01225 477597	Strategic Director - Place
2 May 2017	PHED PDS	Report from the Chair of the City of Bath World Heritage Site Steering Group	Tony Crouch. Tel: 01225 477584	
<b>4TH JULY 2017</b>				
4 Jul 2017	PHED PDS	Housing & Planning Act	Lisa Bartlett Tel: 01225 477281	Strategic Director - Place
4 Jul 2017	PHED PDS	Article 4 Policy	John Wilkinson Tel: 01225 396593	Strategic Director - Place
<b>ITEMS YET TO BE SCHEDULED</b>				
	PHED PDS	Royal National Hospital for Rheumatic Diseases	John Wilkinson Tel: 01225 396593	Strategic Director - Place
	PHED PDS	Future of Retailing in District Centres		Strategic Director - Place

Ref Date	Decision Maker/s	Title	Report Author Contact	Strategic Director Lead
	PHED PDS	Mulberry Park Development Update		Strategic Director - Place
	PHED PDS	South West Housing Providers Longitudinal Welfare Reform Study	Graham Sabourn Tel: 01225 477949	Strategic Director - Place
	PHED PDS	Review of KPIs - Housing Performance Reports	Graham Sabourn Tel: 01225 477949	Strategic Director - Place
The Forward Plan is administered by <b>DEMOCRATIC SERVICES</b> : Mark Durnford 01225 394458 Democratic_Services@bathnes.gov.uk				